



Booking terms and conditions for conferences

SAHF events are free of charge, where no fee for attendance has been charged, SAHF reserves the right to administer a £60 cancellation charge to delegates who do not show on the day of the conference and have not notified SAHF in writing. *Cancellation fee is not applicable to webinars.*

1. The Charity must be notified of cancellations in writing by email to info@sahf.org.uk
2. Cancellations received after 17th February, 2023 will be charged a £60 administration fee
3. Any amendment to a delegate's registration must be made in writing by email and sent to South Asian Health Foundation. We cannot accept amendments over the telephone as we require written confirmation of any changes made. Amendment and cancellation requests should be sent via email to: info@sahf.org.uk
4. We reserve the right to request payment of a Non-Attendance Fee. Where insufficient notice of cancellation is given, or none at all an invoice for £60.00 will be sent by email after the missed Event to complete payment.
5. We may take photos of delegates at our events which could be used for marketing purposes. If you do not wish for any photos that you feature in to be used in this capacity, please do let us know on: info@sahf.org.uk
6. It may be necessary for reasons beyond the control of the organisers to alter the content, speakers or timings of the events
7. SAHF may provide sponsors with a delegate list. This includes name, job title and organisation. If you do not wish for your details to be shared in this capacity, please do let us know on: info@sahf.org.uk
8. If you require a personal assistant or carer to attend the event with you, they are very welcome. The personal assistant or carer's place will be free. Please email info@sahf.org.uk to book their free place.